



B.S.S. ARTS, SCIENCE AND COMMERCE COLLEGE MAKNI.

TQ. LOHARA DIST. OSMANABAD. (MS)

Internal Quality Assurance Cell (IQAC)

Meeting: I

Date: 04/11/2020

Academic Year 2020-21

IQAC Committee

Sr. No.	Name	Designation
1	Dr. Rede H.N.	Principal/Chairman
2	Mr. Sathe J.L.	Management Representative
3	Dr. Munde S.E.	Co-Ordinator
4	Mr. Kalshetti G. A.	Local Citizen Member
5	Dr. Patange .V. N.	Member
6	Mr. Lomte K.A.	Member
7	Dr. Jawale B.H.	Member
8	Dr. Biradar S. R.	Member
9	Dr. Mane Y. D.	Member
10	Dr. Birajdar A.P.	Member
11	Dr. Patil A. C.	Member
12	Mr. Jagtap K.S.	Non-Teaching Staff Member
13	Mr. Gadilohar K. R.	Student Representative

Minutes of the IQAC Meeting-1

Date: 04.11.20 Time. 10.30 am

The Principal of the college has called the meeting of teaching and Non-teaching staff for formation of an IQAC Committee in the morning session on 04 November 2020, at the beginning of Academic Year 2020-21. In this meeting the Principal of the college has taken the following decisions unanimously-

Following decisions taken by Principal of college about IQAC Committee:

1. Minutes of previous meeting were confirmed.
2. The admission process of the college is duly discussed. By following the rules of Covid-19 the Admission Committee will take active role in verification of document and supervision only.
3. Teaching-learning process in COVID-19 pandemic period.
4. Academic calendar of IQAC for the Academic Year 2020-2021 is discussed.
5. Teaching Plan for each department to be submitted to IQAC coordinator. Classes for the new academic year will commence on and from 01.11.2020.
6. Any other matter discussed on the spot with the permission of chairman.

Minutes Discussed in brief:

Subject:- 01) Minutes of previous meeting were confirmed.

Resolution:- The IQAC Coordinator Dr. Munde S. E. placed the minutes of previous meeting and it is approved by the committee.

Subject:- 02) The admission process of the college is duly discussed.

Resolution:- The admission process of the college is duly discussed by following the rules of Covid-19. The Admission Committee will

take active role in verification of documents and supervision.

Subject:- 03) Teaching-learning process in COVID-19 pandemic period.

Resolution :- The teachers and students were unable to meet in the classroom due to COVID-19 Pandemic period. The Secretary of Bharat Shikshan Sanstha, Omerga Shri. Sathe J. L. have appealed all the faculty members to conduct online teaching-learning sessions regularly and avoid the academic loss on the part of student.

Subject:- 04) Academic calendar of IQAC for the Academic Year 2020-2021 is discussed.

Resolution :- Academic calendar of IQAC for the Academic Year 2020-2021 is discussed and chairman advised for its strict implementation.

Subject:- 05) Teaching Planning for each department to be done.


Resolution:- Teaching planning for each department to be submitted to IQAC Co-ordinator and teaching for the new academic year will commence from 01.11.2020.

Subject:- 06) Any other matter discussed on the spot with the permission of chairman.

Resolution:- It has been decided to conduct institute level seminars for the overall development of students of our college



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Internal Quality Assurance Cell (IQAC)

Meeting- II

IQAC Committee

Date:22/02/21



Sr. No.	Name	Designation
1	Dr. Rede H.N.	Principal/Chairman
2	Mr. Sathe J.L.	Management Representative
3	Dr. Munde S.E.	Co-Ordinator
4	Mr. Kalshetti G. A.	Local Citizen Member
5	Dr. Patange .V. N.	Member
6	Mr. Lomte K.A.	Member
7	Dr. Jawale B.H.	Member
8	Dr. Biradar S. R.	Member
9	Dr. Mane Y. D.	Member
10	Dr. Birajdar A.P.	Member
11	Dr. Patil A. C.	Member
12	Mr. Jagtap K.S.	Non-Teaching Staff Member
13	Mr. Gadilohar K.R.	Student Representative

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Academic Year 2020-21

Minutes of the IQAC Meeting

The Principal of the college and Co-ordinator called the meeting of teaching and Non-teaching staff of an IQAC Committee in the morning session on 22nd February, 2021. In this meeting the Principal of the college has taken some decisions regarding formation and yearly planning of an IQAC Committee.

Meeting- II

Date: 22.02.21

Time: 10.30 am

1. Minutes of the previous meeting were confirmed.
2. To review the internal assessment and evaluation criteria.
3. To Update College Website
4. To organize Seminar/Conference on Contemporary issue
5. Faculty members are encouraged to attend FDP and STC in their subjects.
6. Any other matter discussed on the spot with the permission of Chairperson.

Minutes of the IQAC Meeting-II

Subject:- 01) Minutes of the previous meeting were confirmed.

Resolution:- The IQAC Coordinator Dr. Munde S. E. placed the minutes of the previous meeting and it is approved by the committee.

Subject:- 02) To review the internal assessment and evaluation criteria.

Resolution:- The report of the internal assessment and evaluation of the Test-Tutorial and practicals, projects are discussed in the meeting. It is decided to implement innovative method in teaching and learning.

Subject:- 03) To Update College Website.

Resolution:- The College Website has been updated according to the guidelines of NAAC.

Subject:- 04) To organize Seminar/Conference on Contemporary issue

Resolution:- The IQAC has decided to organize the online webinar with the help of an external experts. These talks were fruitful and enlightening for the students.

Subject:- 05) Faculty members are encouraged to attend FDP and STC in their subjects.

Resolution:- Faculty members of the college are encouraged to attend FDP and STC in their subjects.


Subject:- 06) Any other matter discussed on the spot with the permission of Chairperson. Various plans and policies of student support activities have been discussed as following.

- a) To report the activities conducted in second term.
- b) Internal assessment marks scheme was discussed.
- c) Teachers are informed to complete the syllabus on time.
- d) Participation of students in co-curricular and extra-curricular Activities.

Resolution:- The chairperson of the committee has decided to complete the syllabus on time. At the same time the participation of students in co-curricular and extra-curricular activities should be extended.



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Internal Quality Assurance Cell (IQAC)



Meeting- III

Date:- 18/08/2021

IQAC Committee

Sr. No.	Name	Designation
1	Dr. Rede H.N.	Principal/Chairman
2	Mr. Sathe J.L.	Management Representative
3	Dr. Munde S.E.	Co-Ordinator
4	Mr. Kalshetti G. A.	Local Citizen Member
5	Dr. Patange .V. N.	Member
6	Mr. Lomte K.A.	Member
7	Dr. Jawale B.H.	Member
8	Dr. Biradar S. R.	Member
9	Dr. Mane Y. D.	Member
10	Dr. Birajdar A.P.	Member
11	Dr. Patil A. C.	Member
12	Mr. Jagtap K.S.	Non Teaching Staff Member
13	Mr. Gadilohar K.R.	Student Representative

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Academic Year 2020-21

Minutes of the IQAC Meeting

The Principal of the college has called the meeting of teaching and Non-teaching staff of an IQAC Committee in the morning session on 18 August 2021. In this meeting the Principal of the college has taken the following decisions unanimously.

Meeting- III

Date: 18.08.21

Time:10.30 am

1. Minutes of previous meeting were confirmed.
2. It is decided to start the green initiative in college campus
3. It is decided to organize career counseling and training for college student
4. A Conference will be held on Environmental Degradation & Sustainable Development
5. It is decided to conduct online feedback for student on curriculum and teaching learning process.
6. It is discussed to find out reason of low result compared with last year result.
7. There being no further points to be discussed. The meeting is terminated with vote of thanks to and from the chairperson.

Minutes of the IQAC Meeting

Subject:- 01) Minutes of previous meeting were confirmed.

Resolution:- The IQAC Coordinator Dr. Munde S. E. placed the minutes of previous meeting and it is approved.

Subject:- 02) It is decided to start the green initiative in college campus

Resolution:- Dr. S. R. Biradar has raised an issue of green initiative activities like 'one staff one tree', 'Harit Parisar' 'One Student one Tree' 'waste management' etc organized to promote Green College campus.

Subject:- 03) It is decided to organize career counseling and training for college student.

Resolution:- It has been decided to organize free counseling and training for the college student.

Subject:- 04) A Conference will be held on Environmental Degradation & Sustainable Development.

Resolution:- The IQAC has decided to organized the Online National e-Conference on Environmental Degradation & Sustainable Development Dated 07/09/2021 with the help of an external experts.

Subject: -05) It is decided to conduct online feedback for student about the feedback on curriculum and teaching learning process.

Resolution: -By following the rules of Covid-19 the IQAC Committee decided to take online feedback on curriculum and teaching learning process and it is implemented successfully.

Subject:- 06) It is discussed to find out reason of low result compared with last year result.

Resolution:- The faculty and staff of B.A., B.Sc. And B. Com. have reviewed and evaluated the reasons of low results of Internal Assessment.



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Action Takan Report of the IQAC Meeting

The decisions of the IQAC meetings held during the academic year 2020-21 and the action taken throughout the academic year is given in the following table.


Meeting	Decision of IQAC Meeting	Action Taken
IQAC/2020-21/01 Date: 04.11.20	Minutes of previous meeting were confirmed.	The IQAC coordinator Dr. Munde S. E. placed the minutes of previous 11 April 2020 meeting and it is approved by the committee.
	The admission process of the college is duly discussed by following the rules of Covid-19.	Following the rules of Covid-19 the Admission Committee has taken active role in verification of document of the student. Admission Committee successfully completed admission process.
	Teaching-learning process in COVID-19 pandemic period.	The teachers and students were unable to meet in the classroom due to COVID-19 Pandemic period. The Secretary of Bharat Shikshan Sanstha, Omerga Shri. Sathe J. L. appealed all the faculty members to conduct online teaching-learning sessions regularly and avoid the academic loss on the part of student.
	Academic calendar of IQAC for the Academic Year 2020-2021 is	Academic calendar of 2020-21 was discussed. Then, it is implemented in all the

	discussed.	departments to run various kinds of activities under the IQAC. The academic calendar has finalized and uploaded on the college website.
	Lesson Plans for each department to be submitted to IQAC.	The Classes for the new academic year is commenced from 05.11.2020. Teaching Planning of all the departments to be submitted to IQAC.
	Any other matter discussed on the spot with the permission of Chair	It has been decided to conduct institute level seminars for the overall development of students of our college.
IQAC/2020-21/02 Date: 22.02.21	Minutes of previous meeting were confirmed.	The IQAC coordinator Dr. Munde S. E. placed the minutes of previous meeting held on 04 November 2020 and it is approved by the committee.
	To review the internal assessment and evaluation	The report of the internal assessment and evaluation of the Test-Tutorial and practical, projects etc. are discussed in the meeting. It is decided to give innovative method.
	Update College Website	College Website Updated according to the NAAC guidelines.
	A Seminar/Conference will be held on Contemporary issue	The IQAC has organized the online webinar with the help of an external experts. These talks were fruitful and enlightening for the students.
	The faculty members are encouraged to faculty	The faculty members are encouraged to undertake

	development program.	Orientation and Refresher courses as a part of faculty Development Programme.
	Any other matter discussed with the permission of Chairman	Participation of students in co-curricular and extra-curricular activities extended. Student oriented policies and activities conducted by interacting with Teaching and non-Teaching staff.
IQAC/2020-21/03 Date: 18.08.21	Minutes of previous meeting were confirmed	The IQAC coordinator Dr. Munde S. E. placed the minutes of previous meeting which was held on 22 Feb 2021 and it is approved by the committee.
	It is decided to start the green initiative in college campus.	The activities like 'one staff one tree', 'Harit Parisar' 'One Student one Tree' 'waste management' etc. organized to promote Green College campus.
	It is decided to organize career counseling and training for college student	For student, placement career guidance cell organize free counseling and training for the college student.
	A Conference will be held on National e-Conference on Environmental Degradation & Sustainable Development	The IQAC has organized an Online National e-Conference on Environmental Degradation & Sustainable Development Dated 07/09/2021 with the help of an external experts.
	It is decided to conduct online feedback for student about the feedback on curriculum and teaching learning	By following the rules of Covid-19 the IQAC Committee decided to take online feedback on curriculum and teaching learning process and

	process.	successfully implemented.
	It is discussed to find out reason of Internal Assessment of low result compare with last year	The faculty and staff of B.A., B.Sc. and B. Com. have reviewed and evaluated the reasons of low results of Internal Assessment and decided to engage remedial coaching classes.


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