

B.S.S. ARTS, SCIENCE AND COMMERCE COLLEGE, MAKANI

Tq. Lohara Dist. Osmanabad

Academic Year 2023-24

Minutes of the IQAC Meeting-1



Meeting-1

Date: 21.07.23

Time. 10.30 am

Internal Quality Assurance cell

Notice of the Meeting

A meeting of Internal Quality Assurance cell of B.S.S. Arts Science and Commerce College Makani is scheduled on Friday 21 July 2023 at 10.00 a.m. Kindly make it convenient to attend the meeting.

The agenda is given below.

Agenda

- 1) Confirmation of minutes of previous meeting.
- 2) To report the activities conducted first term.
- 3) To discuss about Implementation of academic calendar 2023-24.
- 4) To discuss about feedback on curriculum.
- 5) To place and discuss on the report of AQAR 2022-23
- 6) Any other matter discuss with the permission of the Chair.

Sr. No.	Name	Designation
1	Dr. Rede H.N.	Principal/Chairman
2	Mr. Sathe J.L.	Director/Member
3	Dr. Munde S.E.	Co-ordinator
4	Mr. Kalshetti G.A.	Citizen Member
5	Dr. Patage V. N.	Member
6	Mr. Lomte K.A.	Member
7	Dr. Mane Y. D.	Member
8	Dr. Biradar S. R..	Member
9	Dr. Patil A. C.	Member
10	Dr. Birajdar A.P.	Member
11	Dr. Thore D. V.	Member
12	Dr. Kharade R. M.	Member

13	Mr. Jagtap K.S.	Non-Teaching Staff Member
14	Ku.Somwanshi Vaishnavi	Student Member

Internal Quality Assurance cell (IQAC)

The meeting of IQAC was conducted under the chairmanship of Principal of B.S.S. Arts Science and Commerce College Makani on Friday 21 February 2023 at 10.00 a.m.

The items in agenda were discussed and the following decisions were taken unanimously.

Subject No.1: Confirmation of the minutes of the previous meeting.

The minutes of the meeting held on 25 Feb 2023 were read and confirmed. The Action Taken Report is as follows.

Sr. No.	Subject	Action Taken
1	Minutes of the last meeting held on 25 Feb 2023	Read and confirmed
2	To report the progress of planned activities in First term.	Narrated by the IQAC coordinator and confirmed
3	To discuss about the revised manual of NAAC	The changes were noted and confirmed
4	To place the AQAR 2022-23 before the IQAC	The AQAR was placed before the IQAC and unanimously approved. the AQAR was successfully submitted on the HEI portal.

Subject No.2: To report the activities conducted in first term.

The IQAC coordinator Dr. Munde S. E. enlisted the activities. the same were confirmed.

Subject No.3: To discuss about Implementation of academic calendar 2023-24.

Depending on the Dr. B.A.M. University directives the academic calendar implemented according to the planner prepared.

Subject No.4: To discuss about feedback on curriculum.

The analysed feedback collected from four stakeholders (Students, Teachers, Alumni, Employers) was placed before the Committee.

Subject No.5: To place and discuss on the report of AQAR 2022-23.

The draft AQAR 2022-23 was placed before the committee. It was decided to finalize the AQAR after the declaration of final year results.

Subject No.6: Any other matter discuss with the permission of Chair.

It was decided to organize a Workshop for Non-teaching staff on digital literacy.

As there was no other matter to discuss, the meeting ended with thanks to the Chair.



IQAC
B.S.S. Arts, Sci. & Com.College
Makani Tq.Lohara Dist.Osmanabad

IQAC Co-Ordinator



PRINCIPAL
B.S.S. Arts, Science and Commerce College
Makni Tq. Lohara Dist. Osmanabad

Principal

B.S.S. ARTS, SCIENCE AND COMMERCE COLLEGE, MAKANI

Tq. Lohara Dist. Osmanabad

Academic Year 2023-24

Minutes of the IQAC Meeting-II



Meeting: II

Date: 12.09.2023

Time. 10.30 am

Internal Quality Assurance cell

Notice of the Meeting

A meeting of Internal Quality Assurance cell of B.S.S. Arts Science and Commerce College Makani is scheduled on Tuesday 12 Sept. 2023 at 10.00 a.m. Kindly make it convenient to attend the meeting.

The agenda is given below.

Agenda

- 1) Confirmation of minutes of previous meeting.
- 2) To report the activities conducted second term.
- 3) Internal assessment marks scheme was discussed.
- 4) Teachers are informed to plan other activities.
- 5) Participation of students in co-curricular and extra-curricular Activities.
- 6) Any other matter discuss with the permission of the Chair.

Sr. No.	Name	Designation
1	Dr. Rede H.N.	Principal/Chairman
2	Mr. Sathe J.L.	Director/Member
3	Dr. Munde S.E.	Co-ordinator
4	Mr. Kalshetti G.A.	Citizen Member
5	Dr. Patage V. N.	Member
6	Mr. Lomte K.A.	Member
7	Dr. Mane Y. D.	Member
8	Dr. Biradar S. R..	Member
9	Dr. Patil A. C.	Member
10	Dr. Birajdar A.P.	Member
11	Dr. Thore D. V.	Member
12	Dr. Kharade R. M.	Member
13	Mr. Jagtap K.S.	Non-Teaching Staff Member
14	Ku.Somwanshi Vaishnavi	Student Member

Internal Quality Assurance cell (IQAC)

The meeting of IQAC was conducted under the chairmanship of Principal of B.S.S. Arts Science and Commerce College Makani on Tuesday 12 Sept. 2023 at 10.00 a.m.

The items in agenda were discussed and the following decisions were taken unanimously.

Subject No.1: Confirmation of the minutes of the previous meeting.

The minutes of the meeting held on 21 July 2023 were read and confirmed. The Action Taken Report is as follows.

Sr. No.	Subject	Action Taken
1	Minutes of the last meeting held on 21 July 2023	Read and confirmed
2	To report the progress of planned activities in Second term.	Narrated by the IQAC coordinator and confirmed
3	To discuss about the revised manual of NAAC	The changes were noted and confirmed
4	To place the AQAR 2022-23 before the IQAC	The AQAR was placed before the IQAC and unanimously approved. the AQAR was successfully submitted on the HEI portal.

Subject No.2: To report the activities conducted in second term.

The IQAC coordinator Dr. Munde S. E. enlisted the activities. the same were confirmed.

Subject No.3: Internal assessment marks scheme was discussed.

Internal marks scheme was discussed. It was decided that assignment will be 10 Marks and Internal test MCQ Question paper of each subject will be 10 Marks.

Subject No.4: Teachers are informed to plan other activities.

Teachers are informed to plan and implement other academic activities such as seminars, special lectures, quiz, workshops, study trips, industrial visits etc.

Subject No.5:) Participation of students in co-curricular and extra-curricular Activities.

In the pandemic period it was highly impossible for the students to participate in the activities face to face. So, it was decided to organize after withdrawal of lockdown to student participation in face to face activities game competitions.

Subject No.6: Any other matter discuss with the permission of Chair.


It was decided to conduct certificate course by department.

As there was no other matter to discuss, the meeting ended with thanks to the Chair.



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IQAC Co-Ordinator



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Principal

B.S.S. ARTS, SCIENCE AND COMMERCE COLLEGE, MAKANI

Tq. Lohara Dist. Osmanabad

Academic Year 2023-24

Minutes of the IQAC Meeting-III



Meeting: III

Date: 24.02.2024

Time. 10.30 am

Internal Quality Assurance cell

Notice of the Meeting

A meeting of Internal Quality Assurance cell of B.S.S. Arts Science and Commerce College Makani is scheduled on Saturday 24 Feb 2024 at 10.00 a.m. Kindly make it convenient to attend the meeting.

The agenda is given below.

Agenda

- 1) Confirmation of minutes of previous meeting.
- 2) To report the activities conducted second term.
- 3) To discuss and review the internal assessment and evaluation result of the academic year 2023-24.
- 4) To discuss about feedback on curriculum.
- 5) To preparation of the AQAR 2023-24 by IQAC Committee
- 6) Any other matter discuss with the permission of the Chair.

Sr. No.	Name	Designation
1	Dr. Rede H.N.	Principal/Chairman
2	Mr. Sathe J.L.	Director/Member
3	Dr. Munde S.E.	Co-ordinator
4	Mr. Kalshetti G.A.	Citizen Member
5	Dr. Patage V. N.	Member
6	Mr. Lomte K.A.	Member
7	Dr. Mane Y. D.	Member
8	Dr. Biradar S. R..	Member
9	Dr. Patil A. C.	Member
10	Dr. Birajdar A.P.	Member
11	Dr. Thore D. V.	Member
12	Dr. Kharade R. M.	Member
13	Mr. Jagtap K.S.	Non-Teaching Staff Member
14	Ku.Somwanshi Vaishnavi	Student Member

Internal Quality Assurance cell (IQAC)

The meeting of IQAC was conducted under the chairmanship of Principal of B.S.S. Arts Science and Commerce College Makani on Saturday 24 Feb 2024 at 10.00 a.m.

The items in agenda were discussed and the following decisions were taken unanimously.

Subject No.1: Confirmation of the minutes of the previous meeting.

The minutes of the meeting held on 24 Feb 2024 were read and confirmed. The Action Taken Report is as follows.

Sr. No.	Subject	Action Taken
1	Minutes of the last meeting held on 12 September 2023	Read and confirmed
2	To report the progress of planned activities in Second term.	Narrated by the IQAC coordinator and confirmed
3	To discuss about the revised manual of NAAC	The changes were noted and confirmed
4	To preparation of the AQAR 2023-24 by IQAC Committee	The discuss in the IQAC committee meeting of preparation of AQAR of academic year 2023-24 approved by the committee.

Subject No.2: To report the activities conducted in second term.

The IQAC coordinator Dr. Munde S. E. enlisted the activates. the same were confirmed.

Subject No. 3: To discuss and review the internal assessment and evaluation result of the academic year 2023-24.

The faculty and staff of B.A., B.Sc. and B. Com. have reviewed and evaluated the reasons of low results of Internal Assessment and decided to engage remedial coaching classes.

Subject No. 4: To discuss about feedback on curriculum.

The analysed feedback collected from four stakeholders (Students, Teachers, Alumni, Employers) was placed before the Committee.

Subject No. 5: To preparation of the AQAR 2023-24 by IQAC Committee

The discuss in the IQAC committee meeting of preparation of AQAR of academic year 2023-24 approved by the committee.

Subject No. 6: Any other matter discuss with the permission of the Chair.

Participation of students in co-curricular and extra-curricular activities extended. Student oriented policies and activities conducted by interacting with Teaching and non-Teaching staff.



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IQAC Co-Ordinator



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Makni Tq. Lohara Dist. Osmanabad

Principal




The decisions of the IQAC meetings held during the academic year 2023-24 and the action taken throughout the academic year is given in the following table.

Meeting	Decision of IQAC Meeting	Action Taken
IQAC/2023-24/01 Date: 21.07.23	Confirmation of minutes of previous meeting.	Minutes of the last meeting held on 25 Feb 2023 Read and confirmed
	To report the activities conducted first term.	Report of academic activities of first term on regular basis, it was decided and implemented as per academic calendar all department, committee and cell implemented strictly.
	To discuss about Implementation of Academic calendar 2023-23	Academic calendar of IQAC for the session, 2023-2024 was discussed. It was decided to give suggestion to different departments to have various kinds of activities under the IQAC banner. All activities conducted as per academic calendar of 2023-24
	To discuss about feedback on curriculum.	Following parameters were to be included in the feedback form – i) Regularity of lectures, tutorials, practical ii) Use of teaching aids such as projectors, computers iii) Completion of courses iv) Encouragement of questioning and queries in classrooms v) Completion of courses in stipulated time
	To place and discuss on the report of AQAR 2022-23	Report of AQAR 2022-23 submitted to NAAC office placed before IQAC Committee and discussed.
	Any other matter discuss with the permission of the Chair.	No any other matter discussed.

IQAC/2023-24/02 Date: 12.09.23	Confirmation of minutes of previous meeting.	Minutes of the last meeting held on 21 July 2023 Read and confirmed.
	To report the activities conducted second term.	College Website Updated Department wise and NAAC guideline
	Internal assessment marks scheme was discussed.	The IQAC committee discussed about planning and process of second semester Internal assessment. Objective type question paper system conducted for internal assessment by all department.
	Teachers are informed to plan other activities.	The faculty members are encouraged to conduct co-curricular and extracurricular activities such as study tour, social survey, industrial visit.
	Participation of students in co-curricular and extra-curricular activities.	Student are encouraged to conduct co-curricular and extracurricular activities such as study tour, social survey, industrial visit.
	Any other matter discuss with the permission of the Chair.	College Website Updated Department wise and NAAC guideline
IQAC/2023-24/03 Date: 24.02.24	Confirmation of minutes of pervious meeting.	Minutes of the last meeting held on 12 Sept. 2023 Read and confirmed.
	To report the activities conducted second term.	Co-ordinator of all committee and cell are informed by the chair submit annual activities report to IQAC end of academic year. All committee and cell co-ordinator submitted annual report to IQAC
	To discuss and review the internal assessment and evaluation result of academic year 2023-24	The faculty and staff of B.A., B.Sc. And B. Com. Take the review and evaluated the reasons of low results of Internal Assessment
	To discuss about feedback on curriculam	IQAC Committee decided to take Offline feedback on curriculum and teaching learning process and successfully implemented.

	To preparation of the AQAR 2023-24 by IQAC Committee.	The discuss in the IQAC committee meeting of preparation of AQAR of academic year 2023-24 approved by the committee.
	Any other matter discuss with the permission of the chair.	Participation of students in co-curricular and extra-curricular activities extended. Student oriented policies and activities conducted by interacting with Teaching and non-Teaching staff.


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